



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
THE SAINT CHARLES PARISH HOUSING AUTHORITY  
Tuesday, January 26, 2016, 6:00 p.m.  
St. Charles Parish Courthouse, Hahnville, LA**

**AGENDA**

<b>Call to Order</b>	Vice Chairperson
<b>Pledge to the Flag</b>	All
<b>Roll Call</b>	Vice Chairperson
<b>Board Action</b>	Approval of Minutes for December 15, 2015 Meeting
<b>Board Report</b>	<ul style="list-style-type: none"><li>• Sheriff's Department Report</li></ul>
<b>Board Review – Financials</b>	<ul style="list-style-type: none"><li>• Expense Report</li><li>• HCV Program Report</li><li>• Capital Fund Activity Report</li></ul>
<b>Board Reports</b>	<ul style="list-style-type: none"><li>• Executive Director</li></ul>
<b>Board Action</b>	<ul style="list-style-type: none"><li>• Resolution -- Res 15-12-15-020 – Authorizing Re-Opening of the Section 8 Waiting list</li><li>• Resolution – Res 26-01-16-023 Authorizing the Selection and Appointment for the SCPHA Annual Audit</li><li>• Resolution -- Res 26-01-16-24 Authorizing the Selection of a Vendor to Repair the Rear Stairwell, Bldg. #48, Boutte Estates</li></ul>
<b>Executive Session</b>	<ul style="list-style-type: none"><li>• Personnel Issues</li></ul>
<b>Public Comments (3 Minute Limit)</b>	Public (LIMIT THREE 3 MINUTES)
<b>Board Action</b>	Adjournment



**SPECIAL MEETING OF THE BOARD OF COMMISSIONERS  
THE SAINT CHARLES PARISH HOUSING AUTHORITY  
Wednesday, February 3, 2016, 6:00 p.m.  
St. Charles Parish Courthouse, Hahnville, LA**

**AGENDA**

<b>Call to Order</b>	Vice Chairperson
<b>Pledge to the Flag</b>	All
<b>Roll Call</b>	Vice Chairperson
<b>Board Action</b>	<ul style="list-style-type: none"><li>• Resolution -- Res 26-01-16-24 Authorizing the Selection of a Vendor to Repair the Rear Stairwell, Bldg. #48, Boutte Estates</li></ul>
<b>Executive Session</b>	<ul style="list-style-type: none"><li>• Personnel Issues</li></ul>
<b>Public Comments (3 Minute Limit)</b>	Public (LIMIT THREE 3 MINUTES)
<b>Board Action</b>	Adjournment



**RESCHEDULED REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
THE SAINT CHARLES PARISH HOUSING AUTHORITY  
Monday, March 7, 2016, 6:00 p.m.  
St. Charles Parish Courthouse, Courtroom 3, Hahnville, LA**

**AGENDA**

<b>Call to Order</b>	Vice Chairperson
<b>Pledge to the Flag</b>	All
<b>Roll Call</b>	Vice Chairperson
<b>Board Action</b>	Approval of Minutes for January 26, 2016 and February 3, 2016 Meetings
<b>Board Report</b>	<ul style="list-style-type: none"><li>• Sheriff's Department Report</li></ul>
<b>Board Review – Financials</b>	<ul style="list-style-type: none"><li>• Expense Report</li><li>• HCV Program Report</li></ul>
<b>Board Reports</b>	<ul style="list-style-type: none"><li>• Executive Director</li></ul>
<b>Executive Session</b>	<ul style="list-style-type: none"><li>• Personnel Issues</li></ul>
<b>Board Action</b>	<ul style="list-style-type: none"><li>• Resolution -- Res 23-02-16-025 – Personnel Contract</li><li>• Update - Waiting List Opening Results</li></ul>
<b>Public Comments (3 Minute Limit)</b>	Public (LIMIT THREE 3 MINUTES)
<b>Board Action</b>	Adjournment

***(Note: This meeting was previously scheduled for February 23, 2016, but was postponed due to inclement weather)***



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
THE SAINT CHARLES PARISH HOUSING AUTHORITY  
Tuesday, March 29, 2016, 6:00 p.m.  
St. Charles Parish Courthouse, Hahnville, LA**

**AGENDA**

<b>Call to Order</b>	Vice Chairperson
<b>Pledge to the Flag</b>	All
<b>Roll Call</b>	Vice Chairperson
<b>Board Action</b>	Approval of Minutes for March 7, 2016
<b>Board Report</b>	<ul style="list-style-type: none"><li>• Sheriff's Department Report</li></ul>
<b>Board Action – Financials</b>	<ul style="list-style-type: none"><li>• Expense Report</li><li>• HCV Program Report</li></ul>
<b>Board Reports</b>	<ul style="list-style-type: none"><li>• Executive Director</li></ul>
<b>Executive Session</b>	<ul style="list-style-type: none"><li>• Personnel Issues</li></ul>
<b>Board Action</b>	<ul style="list-style-type: none"><li>• Resolution -- Res 23-02-16-025 – Personnel Contract</li><li>• Resolution – Res 29-03-16-026 – Board Authorization for Capital Fund 2016 Budget</li><li>• Potential Resolutions for Discussion -Utility Study for SCPHA</li></ul>
<b>Public Comments (3 Minute Limit)</b>	Public (LIMIT THREE 3 MINUTES)
<b>Board Action</b>	Adjournment



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
THE SAINT CHARLES PARISH HOUSING AUTHORITY  
Tuesday, April 26, 2016, 6:00 p.m.  
St. Charles Parish Courthouse, Hahnville, LA**

**AGENDA**

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| <b>Call to Order</b>   | Vice Chairperson   |
| <b>Pledge to the Flag</b>  | All  |
| <b>Roll Call</b>   | Vice Chairperson   |
| <b>Board Action</b>  | Approval of Minutes for March 29, 2016   |
| <b>Board Report</b>  | <ul style="list-style-type: none"><li>• Sheriff's Department Report</li></ul>  |
| <b>Board Action – Financials<br/>(Presented by R. Recotta, Fee<br/>Accountant)</b> | <ul style="list-style-type: none"><li>• Expense Report</li><li>• HCV Program Report</li></ul>  |
| <b>Board Reports</b>   | <ul style="list-style-type: none"><li>• Executive Director</li></ul>   |
| <b>Executive Session</b>   | <ul style="list-style-type: none"><li>• Personnel Issues</li></ul>   |
| <b>Board Action</b>  | <ul style="list-style-type: none"><li>• Resolution -- Res # 16-03-07-028a – Personnel Contract</li><li>• Resolution – Res #16-04-26-030 – Board Organization – Election of Officers</li><li>• Resolution – Res #16-04-26-031 – Assignment of SCPHA Signatories</li><li>• Resolution – Res # 16-04-26-032 – Authorization for Utility Study</li></ul> |
| <b>Discussion</b>  | <ul style="list-style-type: none"><li>• Capital Fund 2016 Hearing Date</li><li>• Commissioners' Training</li></ul>   |
| <b>Public Comments (3 Minute<br/>Limit)</b>  | Public (LIMIT THREE 3 MINUTES)   |
| <b>Board Action</b>  | Adjournment  |



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
THE SAINT CHARLES PARISH HOUSING AUTHORITY  
Tuesday, May 31, 2016, 6:00 p.m.  
St. Charles Parish Courthouse, Hahnville, LA•**

**AMENDED AGENDA**

<b>Call to Order</b>	Chairperson
<b>Pledge to the Flag</b>	All
<b>Roll Call</b>	Chairperson •
<b>Board Action</b>	Approval of Minutes for April 26, 2016
<b>Board Report</b>	<ul style="list-style-type: none"><li>• Sheriff's Department Report</li></ul>
<b>Board Action – Financials</b>	<ul style="list-style-type: none"><li>• Expense Report for April 2016</li><li>• HCV Program Report for April 2016</li><li>• Trial Expense Reports for Review</li></ul>
<b>Board Reports</b>	<ul style="list-style-type: none"><li>• Executive Director</li></ul>
<b>Board Discussion</b>	<ul style="list-style-type: none"><li>• Transitional Housing Proposal</li><li>• Environmental Review</li><li>• Scheduled Capital Fund Hearing</li><li>• HUD HCVP Payment Status</li></ul>
<b>Executive Session</b>	<ul style="list-style-type: none"><li>• Personnel Issues</li></ul>
<b>Board Action</b>	<ul style="list-style-type: none"><li>• Resolution #16-03-07-28a – Personnel Contract</li></ul>
<b>Public Comments (3 Minute Limit)</b>	Public
<b>Board Action</b>	Adjournment

**Reminder!! Capital Fund Hearing - 6/28/16, 6:00 pm, Parish Council Chambers,**



**SCHEDULED CAPITAL FUND HEARING  
THE SAINT CHARLES PARISH HOUSING AUTHORITY  
Tuesday, June 28, 2016, 4:00 p.m.  
St. Charles Parish Courthouse, Hahnville, LA**

**CAPITAL FUND HEARING AGENDA**

**Call to Order**

**Chair/ Moderator**

**Pledge to the Flag**

**All**

**Welcome Statement & Purpose**

**Executive Director/  
Commissioner**

**Program Issues**

- 1. Statement of Purpose for the Hearing**
- 2. General Agency Plans**
- 3. Procedures for submitting comment cards**
- 4. Questions or Comments**
- 5. Adjournment**

*(Note please insure that you sign in so that we may send you responses to your concerns)*



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
THE SAINT CHARLES PARISH HOUSING AUTHORITY  
Tuesday, June 28, 2016, 6:00 p.m.  
St. Charles Parish Courthouse, Hahnville, LA**

**AGENDA**

<b>Call to Order</b>	Chairperson
<b>Pledge to the Flag</b>	All
<b>Roll Call</b>	Chairperson
<b>Board Action</b>	Approval of Minutes for May 31, 2016
<b>Board Report</b>	<ul style="list-style-type: none"><li>• Sheriff's Department Report</li></ul>
<b>Board Action – Financials</b>	<ul style="list-style-type: none"><li>• Expense Report for May 2016</li><li>• HCV Program Report for May 2016</li></ul>
<b>Board Reports</b>	<ul style="list-style-type: none"><li>• Executive Director</li></ul>
<b>Board Discussion</b>	<ul style="list-style-type: none"><li>• Capital Fund Hearing Status</li></ul>
<b>Executive Session</b>	<ul style="list-style-type: none"><li>• Personnel Issues</li></ul>
<b>Board Action</b>	<ul style="list-style-type: none"><li>• Resolution #16-03-07-28a – Personnel Contract</li></ul>
<b>Public Comments (3 Minute Limit)</b>	Public
<b>Board Action</b>	Adjournment

***Reminder!! Capital Fund Hearing***  
***6/28/16, 6:00 pm, Parish Council Chambers,***





**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
THE SAINT CHARLES PARISH HOUSING AUTHORITY  
Tuesday, July 26, 2016, 6:00 p.m.  
St. Charles Parish Courthouse, Hahnville, LA**

**AGENDA**

<b>Call to Order</b>	Chairperson
<b>Pledge to the Flag</b>	All
<b>Roll Call</b>	Chairperson
<b>Board Action</b>	Approval of Minutes for June 28, 2016
<b>Board Report</b>	Sheriff's Department Report
<b>Board Action – Financials</b>	<ul style="list-style-type: none"><li>• Expense Report for June 2016</li><li>• HCV Program Report for June 2016</li></ul>
<b>Board Reports</b>	Executive Director
<b>Board Action</b>	<ul style="list-style-type: none"><li>• Resolution #16-07-26-33 - Proposed Personnel Policy Changes</li><li>• Resolution #16-07-26-34 - Proposed Policy Changes to the Admissions and Continued Occupancy Policy</li><li>• Resolution #16-07-26-35 – Authorization to Negotiate the Costs of Repairs to the SCPHA Building Stairwells &amp; Obtain Realistic Cost Estimates for Each Aspect of the Work after the 2<sup>nd</sup> RFP Solicitation</li></ul>
<b>Tabled Board Resolutions</b>	<ul style="list-style-type: none"><li>• Resolution #16-03-07-28a – Personnel Contract</li></ul>
<b>Executive Session</b>	Personnel Issues
<b>Public Comments (3 Minute Limit)</b>	
<b>Board Action</b>	Adjournment



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
THE SAINT CHARLES PARISH HOUSING AUTHORITY  
Tuesday, August 30, 2016, 6:00 p.m.  
St. Charles Parish Courthouse, Hahnville, LA**

**AGENDA**

<b>Call to Order</b>	Chairperson
<b>Pledge to the Flag</b>	All
<b>Roll Call</b>	Chairperson
<b>Board Action</b>	Approval of Minutes for July 26, 2016
<b>Board Report</b>	Sheriff's Department Report
<b>Board Action – Financials</b>	<ul style="list-style-type: none"><li>• Expense Report for July 2016</li><li>• HCV Program Report for July 2016</li></ul>
<b>Board Reports</b>	Executive Director
<b>Board Action</b>	<ul style="list-style-type: none"><li>• <b>Resolution</b> #16-08-30-36 –Adjustment of HCVP Payment Methodology for Routine URA Payments of less than \$12</li><li>• <b>Resolution</b> #16-08-30-37 – SCPHA 2016 Adoption of the New Utility Rates Per Completed 2016 Study</li><li>• <b>Review</b> of Revised Draft Repayment Agreement to be Sent to HUD</li></ul>
<b>Tabled Board Resolutions</b>	<ul style="list-style-type: none"><li>• <b>Resolution</b> #16-03-07-28a – Personnel Contract</li></ul>
<b>Executive Session</b>	Personnel Issues
<b>Public Comments (3 Minute Limit)</b>	
<b>Board Action</b>	Adjournment



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
THE SAINT CHARLES PARISH HOUSING AUTHORITY  
Tuesday, September 27, 2016, 6:00 p.m.  
St. Charles Parish Courthouse, Hahnville, LA**

**AGENDA (Amended)**

<b>Call to Order</b>	Chairperson
<b>Pledge to the Flag</b>	All
<b>Roll Call</b>	Chairperson
<b>Board Action</b>	Approval of Minutes for August 30, 2016
<b>Board Report</b>	Sheriff's Department Report
<b>Board Action – Financials</b>	<ul style="list-style-type: none"><li>• Expense Report for August 2016</li><li>• HCV Program Report for August 2016</li></ul>
<b>Board Reports</b>	Executive Director
<b>Board Action</b>	<ul style="list-style-type: none"><li>• <b>Resolution #16-09-27-38</b> – Adoption of the New Reasonable Rent Policy and Incorporation into the SCPHA SEMAP</li><li>• <b>Resolution #16-09-27-39</b> – Amendment to the ACOP to Allow Preferences for LA State Declared Disaster Victims for Public Housing Selected Units and Persons Who Qualify under the Violence Against Women Act (VAWA)</li><li>• <b>Resolution #16-09-27-40</b> – Resolution to Purge Vacated Tenant Accounts from the Public Housing Rent Register</li><li>• <b>Resolution #16-09-27-41</b> - Resolution Approving the SCPHA 2016-2017 Annual Budget</li></ul>
<b>Tabled Board Resolutions</b>	<ul style="list-style-type: none"><li>• <b>Resolution #16-03-07-28a</b> – Personnel Contract</li></ul>
<b>Executive Session</b>	Personnel Issues
<b>Public Comments (3 Minute Limit)</b>	
<b>Board Action</b>	Adjournment



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
THE SAINT CHARLES PARISH HOUSING AUTHORITY  
Tuesday, October 25, 2016, 6:00 p.m.  
St. Charles Parish Courthouse, Hahnville, LA**

**AGENDA**

<b>Call to Order</b>	Chairperson
<b>Pledge of Allegiance</b>	All
<b>Roll Call</b>	Chairperson
<b>Board Action</b>	Approval of Minutes for 9/27/16
<b>Report</b>	Sherriff's Department
<b>Board Action - Financials</b>	<ul style="list-style-type: none"><li>• Expense Report for Sept. 2016</li><li>• HCVP Report for Sept. 2016</li></ul>
<b>Board Report</b>	Executive Director
<b>Executive Session</b>	Personnel Issues
<b>Board Action – Tabled Resolution</b>	<ul style="list-style-type: none"><li>• Resolution #16-03-07-28a – Personnel Contract</li></ul>
<b>Board Discussion</b>	<ul style="list-style-type: none"><li>• New Agency Activities and Changes</li></ul>
<b>Public Comments (3 Minute Limit)</b>	
<b>Board Action</b>	Adjournment



**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
THE SAINT CHARLES PARISH HOUSING AUTHORITY  
Tuesday, November 29, 2016, 6:00 p.m.  
St. Charles Parish Courthouse, Hahnville, LA**

**AGENDA**

<b>Call to Order</b>	Chairperson
<b>Pledge of Allegiance</b>	All
<b>Roll Call</b>	Chairperson
<b>Board Action</b>	Approval of Minutes for 10/25/16
<b>Report</b>	Sherriff's Department
<b>Board Action - Financials</b>	<ul style="list-style-type: none"><li>• Expense Report for October 2016</li><li>• HCVP Report for October 2016</li></ul>
<b>Board Report</b>	Executive Director
<b>Executive Session</b>	Personnel Issues
<b>Board Action – Tabled Resolution</b>	<ul style="list-style-type: none"><li>• Resolution #16-03-07-28a – Personnel Contract</li></ul>
<b>Board Discussion</b>	<ul style="list-style-type: none"><li>• Agency Activities and Changes</li></ul>
<b>Public Comments (3 Minute Limit)</b>	
<b>Board Action</b>	Adjournment